

The Principal

The Duncan Academy

Duncan Hospital Campus

Raxaul.

Date:

Sub: Canceling School Transportation facility

Respected Sir,

I want to inform you that I am going to cancel school transportation for my son/daughter
..... of Class section From

The reason for leave the school transport is and kindly remove his/ her
name from the school transport list.

I take this opportunity to thank you for the kind cooperation for provided the transport facility

Thanking You,

Yours Faithfully

Student Name :

Class :

Roll Number :